



**The Club  
Resort Association, Inc.**

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*Member Handbook*

# *Welcome!*

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The member handbook provides general information and guidelines for the pleasurable use of your membership. It expands and delineates policies on your resort use. It is not meant to change or override definitions or policies provided in your purchase documents or the Declaration of Covenants, Conditions and Restrictions, and/or the Club Resort Association ByLaws.

This document may be amended from time to time. You may reference the most current version of the member handbook at [www.lakegastonresort.com](http://www.lakegastonresort.com).



## ARTICLE I

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### *General Information*

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- 1.1 A membership card will be issued to the Member Owner, his or her spouse, and each unmarried dependent child residing with such Member Owner (collectively, the Family), Dependent child is a minor under 21 years of age or 23 years of age if a full-time student. These cards should be carried for identification purposes at all times when at The Club Resort (the Resort).
- 1.2 A hang tag will be issued to each Member Owner. A Member Owner's car or recreational vehicle must bear the hang tag when on the Resort premises.
- 1.3 The facilities located at the Resort will be kept open in accordance with a schedule determined by the Resort Association.
- 1.4 All facilities located at the Resort are used by Member Owners and their Families at their own risk.
- 1.5 Under no circumstances will minors be served or allowed to consume alcoholic beverages at the Resort.
- 1.6 The Resort will not be responsible for the loss of, or damage to, any property of the Member Owners or their families or guests.



- 1.7 All equipment made available to Member Owners and their Families may be checked out only after the person checking out such equipment has surrendered his or her membership card and paid any applicable rental fee. The membership card will be returned when the equipment is returned in good condition. Other identification may be required by the Resort. Some equipment may require a cash deposit which will be refunded on return of the equipment in good condition. Equipment shall be returned to the space provided for its storage immediately upon completion of its use. Anyone damaging, destroying, or failing to return equipment will be required to reimburse the Resort for all costs incurred in repairing or replacing such equipment.
- 1.8 Trash, garbage, worn-out gear, etc. are to be placed in proper receptacles located throughout the Resort. Do not leave trash by the roadside.
- 1.9 Only authorized persons may post notices on the bulletin boards located on the Resort property. Such notices must be approved by the Resort Manager prior to posting.
- 1.10 Member Owners and their Families and guest shall conduct themselves with decorum while at the Resort and shall not indulge in loud or boisterous conduct. No activity which would interrupt another person's use and enjoyment of the Resort will be allowed. In the event any Member Owner, his Family or a guest is guilty of a breach of any of these Rules, the Resort Association Manager shall have the right to require said person or persons to leave the resort.
- 1.11 Member Owners shall be responsible for the conduct of their respective families and guests.
- 1.12 Member Owners shall be liable for any damage to, or destruction of, property or equipment of the Resort which is caused by their respective families and guests.
- 1.13 No Member Owner or his Family or guests shall attach any appurtenance, attachment, or accessory building or structure to the trees or other living plants within the Resort
- 1.14 In the event of a fire or rising water hazard, special precautions or measures, including, without limitation, the closing of the Resort, may be invoked by the Resort. Upon notice from the Resort, all Member Owners and their families shall immediately comply with such measures.



- 1.15 The cutting of live trees or other vegetation within the Resort is prohibited.
- 1.16 Fires are allowed only in designated fireplaces, and the Resort may prohibit the building of fires at anytime when such fires may present a fire hazard. Only charcoal or briquettes may be used in the campsite barbecues.
- 1.17 No signs, placards or notices of any type or kind are to be located on a Campsite or on the Resort property.
- 1.18 For the mutual comfort and pleasure of all persons, any noise generating equipment including, but not limited to, televisions, radios, record players, and generators shall be restricted in their use and time of operation as the Resort may from time to time direct.
- 1.19 Clothes lines are not permitted within the Resort.
- 1.20 Only one camping vehicle or one tent and two (2) automobiles may occupy a campsite. Exceptions may be made only upon prior approval from the Resort Manager.
- 1.21 No more than eight (8) persons (including the Member Owner, his Family and all guests) may occupy a campsite.
- 1.22 In the event of an emergency, the Resort shall have the authority, but without any obligation or liability, to move equipment, vehicles and belongings of Member Owners and their families and guests.
- 1.23 Camping lots are to be left in a clean and orderly manner. Barbecue grills must be clean, and there is to be no trash left on the camping lot or in the fire ring. Failure to leave camping lot in a clean and orderly manner will result in a cleaning fee of \$25 being assessed against the Member.
- 1.24 Public address systems and motorized model airplanes are prohibited.
- 1.25 No loud talking, singing, playing of radios, phonographs or musical instruments, etc. shall be permitted after 11:00 P.M. or before 8:00 A.M. except organized activities sponsored by the Resort. At no time shall such equipment be used in a manner to cause a nuisance to other Member Owners and their families and guest.
- 1.26 Washing or rinsing of vehicles or trailers is permitted only in designated areas.



- 1.27 Self-contained vehicle holding tanks when parked on an unsewered campsite, must have the outlet plugged except when using the Resort dumping station or when a pumper vehicle is servicing such unit.
- 1.28 No dishes, utensils, or diapers may be washed in any of the comfort stations.
- 1.29 All minors under the age of twenty-one (21) years must be accompanied by a parent after 11:00 PM.
- 1.30 No children under six (6) years of age are allowed on the playground equipment without adult supervision.
- 1.31 No children under twelve (12) years of age are allowed on the fishing pier or pool area without adult supervision.
- 1.32 No person under the age of eighteen (18) is allowed to rent boats with motors.
- 1.33 No merchandise sales are allowed at camping lots.
- 1.34 Bikes and roller skates are not allowed on tennis courts or piers.
- 1.35 Skateboards are not permitted anywhere on resort grounds.
- 1.36 No minor children are permitted to remain on or enter the premises without the presence of a parent or designated guardian.
- 1.37 There is no smoking allowed in any Resort Building.
- 1.38 No one under 18 years of age is allowed on the top floor of the Clubhouse without a parent or guardian.
- 1.39 Each camping lot provides 30-amp service. Some sites are capable of providing 50-amp service for an additional fee. Check with the Reservations Office for availability and fees.





## ARTICLE II

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### *Security*

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- 2.1 Member Owners and their guests will be required to produce their membership card or guest pass upon request of Security or any employee of the Resort Association.
- 2.2 Upon entry to the Resort, all occupants of a vehicle must present a valid membership card or guest pass.
- 2.3 Whenever any person is leaving the Resort with a camping vehicle, the driver will be required to stop at the Security Office and may be asked to produce the registration or other proof of ownership of the vehicle as shall be satisfactory to the Resort .
- 2.4 Possession or use of any controlled or dangerous substance or the intent to distribute same is strictly prohibited within the Resort.
- 2.5 Any accident in which property damage or personal injury occurs must be reported to the Security Office immediately.

## ARTICLE III



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### *Safety*

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- 3.1 Operation of any device designed to expel a projectile at any velocity, regardless of whether such devise is operated by manual, mechanical or explosive means, is expressly prohibited (sling-shot, bow and arrow, etc.).

- 3.2 All persons shall observe the following regulations when in the beach area:
  - a. All persons shall obey the instructions of any beach attendant or security personnel.
  - b. The beach shall be used only during the hours designated by the Resort Association.
  - c. There shall be no horseplay, rowdiness, or running permitted in any of the pool areas.
  - d. No glass container of any sort may be taken into the beach or pool areas.
  - e. All persons shall observe such other procedures as the Resort Association may from time to time adopt.
- 3.3 Fireworks are not permitted on Resort property.
- 3.4 No running or horseplay is permitted on any of the piers or at the pool.
- 3.5 The possession of firearms and/or other weapons on the Resort property is prohibited. Hunting and trapping are also prohibited unless authorized specifically by the Resort.

## ARTICLE IV

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### *Pets*

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- 4.1 Member Owners may bring family household pets, such as dogs and cats.
- 4.2 Pets are not allowed in any Resort recreational facilities, such as buildings, beaches and pier.
- 4.3 All authorized pets shall be kept on a leash and shall not be left unattended.
- 4.4 The Resort Association reserves the right to request Member Owners to remove unruly, loud or misbehaving pets. If such pets are not removed, the Resort Association may have the pet removed at the owner's expense.

- 4.5 Member Owners are responsible for the sanitary disposal of their pet's waste.
- 4.6 Pets are allowed in designated rental units only. If a pet is identified in a non-pet rental unit, the occupant will be assessed a \$75 cleaning fee and will be required to leave.



## ARTICLE V

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### *Vehicle*

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- 5.1 The speed limit on all roads in the resort is 10 MPH or as otherwise posted.
- 5.2 Vehicular traffic is allowed on designated roadways only.
- 5.3 Parking is allowed only in designated areas.
- 5.4 Trail bikes, motor bikes, dune buggies and buggies, off-road vehicles, or other similarly powered apparatus are not permitted to be operated within the Resort.
- 5.5 Any authorized vehicle operated within the resort must be operated by a person with a valid driver's license and must be properly tagged and licensed.
- 5.6 All licensed vehicles will be allowed on designated roadways in the Resort for means of ingress and egress only.
- 5.7 Excessive vehicle noise is strictly prohibited.



## ARTICLE VI

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### *Boats And/Or Personal Watercraft*

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- 6.1 Boats and/or personal watercraft may be launched only from designated areas.
- 6.2 Boats and/or personal watercraft may not be stored at a Member Owner's Camping Site. Boats and/or personal watercraft may not be parked on any road or thoroughfare.
- 6.3 Fish cleaning is allowed only where designated. Fish may not be cleaned at a Campsite.
- 6.4 Persons using the boat launching facilities will be expected to observe all the rules relating thereto.
- 6.5 Boat and/or personal watercraft must prominently display an approved decal, pass or other identification marking as shall be required by the Resort Association.
- 6.6 Boats and/or personal watercraft must be in compliance with all Federal, state and local requirements including, without limitation, licensing and taxation.
- 6.7 Boats and/or personal watercraft are not allowed in designated swimming areas.

- 6.8 Parking of all boats and/or personal watercraft while in the water shall be at designated piers or docks or areas otherwise designated by the Resort Manager for a fee. Short term slips are available through reservations lasting no more than two (2) weeks. Six month and twelve month slips are also available for a fee. Boats, jet skis, or other crafts are not permitted to be anchored, tied, or secured in any manner to trees, light poles, or bulkheads.



## ARTICLE VII

### *Reservations*

#### **Campsite Reservations:**

- 7.1 Reservations for overnight camping are suggested. Reservations may be made no more than 365 days prior to the beginning of each time period requested and may be cancelled up to twenty four (24) hours before the first day of the reserved period. Failure to arrive on the day of the reservation will result in forfeiture of the reservation and the levy of a service charge.
- 7.2 Reservations will automatically be cancelled if the site remains unoccupied for more than 24 hours (i.e. if Member Owner and family are not personally present). Member Owners who do not leave their site at the end of their reservation period will be subject to a fine by the Resort Association.
- 7.3 Reservations may be made upon arrival provided unreserved sites are available.
- 7.4 Currently, reservations may be made for a maximum of fourteen days out of any twenty-one day period. If available, a member may extend their reservation upon payment of a daily site night fee.
- 7.5 At any given time, a Member Owner may not have more than three (3) reservations.

- 7.6 All reservations, whether made in advance or at the time of arrival, are made on a first-come, first served basis.
- 7.7 Units cannot be left on site unattended over 24 hours.
- 7.8 No more than eight persons (including the Member Owner, his family, and all guests) may occupy a campsite.
- 7.9 Guests must be accompanied by the Member Owner when initially entering the resort and during their stay. Any guest eight (8) years old and older will require a guest pass. Each guest will be charged \$2.00 per calendar day they are present. There will not be a charge for guest passes written for any guest who has a rental unit reservation in their name. Guest passes can be purchased at either the reservations office or the Family Fun Center. Each guest shall receive a free game of bowling for each paid day with a limit of one free game per day. A guest pass written is a guest pass used and fees will apply for any unused guest pass. For more details visit our website: [www.lakegastonresort.com](http://www.lakegastonresort.com).
- 7.10 Day use of the common areas shall be restricted to those periods which the reservation for a campsite has been obtained. Any additional use of the common areas may only be permitted by the reservations office if, in the opinion of the management, such day use will not infringe on the enjoyment and use of the common area by those having reservations for a campsite.
- 7.11 Check in time for a campsite is 2:00 PM, check out time is 12:00 noon.
- 7.12 Member Owners may make reservations for holiday weekends (New Year's Day, Easter, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas), provided that only one Holiday reservation is on the books at any given time. Additional holiday reservations may be made if received no more than two (2) weeks in advance and subject to availability.



## **Rental Unit Reservations:**

The rental units are administered by the Developer (or its designee) under the Camping Equipment Rental Program. Refer to that documentation for further guidance on using the rental units.

- 7.13 Check in time for rentals and motels is 4:00 PM, check out time is 11:00 AM.
- 7.14 Rental unit reservations may be made in advance up to 1 year in advance and must be made for a minimum of one week.
- 7.15 Members may reserve a unit for less than one week if the reservation is being made within two weeks of the arrival date or four weeks in advance if the member is a "Plus" member.
- 7.16 A 50% cancellation fee will be charged on all weekly reservations that are cancelled within 30 days of the scheduled arrival date.
- 7.17 All weekly rental reservations will begin on Friday.
- 7.18 Smoking is not allowed in rental units or motel rooms. Violators will be charged a \$50 fee.



## **ARTICLE VIII**

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### *Golf Carts*

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- 8.1 All golf carts must be registered annually. A \$50 registration fee is applicable. A partial annual registration will be pro-rated..
- 8.2 All golf carts must be inspected each year.
- 8.3 The golf cart must have at least one properly functioning headlight.
- 8.4 The member owner's site number (if applicable) or last name must be displayed on the front left-hand side of the golf cart in at least 3-inch alphanumeric characters.



- 8.5 The golf cart must be powered by electricity only. Gas golf carts are not allowed.
- 8.6 The golf cart must have reflectors on the rear and both sides.
- 8.7 The golf cart must have liability insurance. (Coverage must be at least \$10,000.)
- 8.8 Operators of golf carts shall yield to automobiles, pedestrians, and bicycles.
- 8.9 Golf carts must operate lights at night. An operator of a golf cart must be at least 16 years old or have a responsible adult in the front seat with them while operating the golf cart.
- 8.10 Golf carts may only be operated on roads and cart paths.



## **ARTICLE IX**

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### *RV/Boat/Golf Cart Storage*

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- 9.1 Storage space is based upon availability and cannot be utilized without registering the vehicle with the Reservations Office.

- 9.2 Quarterly invoices are mailed in advance & payment is due upon receipt. Past due accounts are subject to a \$15 per month late fee after the 10<sup>th</sup> of the month in which the fee is due.
- 9.3 Failure to remit payment for storage fees in a timely manner may restrict your access to Lake Gaston Resort until such time that your account is current.
- 9.4 Storage fees are \$5 per day with a monthly maximum rate. Check with the Reservations Office for Winter/Summer rates.
- 9.5 Access to the storage area is only during the Reservation Office hours of operation.
- 9.6 Removing the unit from the storage program requires signing the unit out through the Reservations Office and returning the storage tag. If arrangements have been made to remove unit from storage after hours, Member Owner must sign and return the storage tag to Security.
- 9.7 Member Owner will be responsible for all applicable storage fees until the storage tag is returned **regardless** of when unit was removed from storage.

## Reciprocal Use Benefits



### Resorts of Distinction

Certain levels of membership in The Club allow access to the Resorts of Distinction Program. You can view all of the benefits of this camping system at [www.resortsofdistinction.com](http://www.resortsofdistinction.com).



### Condominium Access

Certain levels of membership in The Club allow access to condominiums around the world at deeply discounted rates. See a representative in the Sales Department for more information on the program.

## Annual Maintenance Fees

1. Each member is required to pay annual dues to The Association as defined in the Declaration of Covenants, Conditions and Restrictions and the ByLaws.
2. Maintenance dues are payable prior to February 1 of each year for as long as you are a member of the Association.
3. A late fee will be assessed if the maintenance dues are not paid within 15 days of the due date.

The Member Handbook was updated on 5/1/2012. Please check the website: [www.lakegastonresort.com](http://www.lakegastonresort.com), for the most current version.

**THE CLUB RESORT ASSOCIATION, INC.**